

# **Guidelines for Manuscripts**

delta-K is a professional journal for mathematics teachers in Alberta. It is published twice a year to

- · promote the professional development of mathematics educators, and
- stimulate thinking, explore new ideas and offer various viewpoints.

Submissions are requested that have a classroom as well as a scholarly focus. They may include

- personal explorations of significant classroom experiences;
- · descriptions of innovative classroom and school practices;
- reviews or evaluations of instructional and curricular methods, programs or materials;
- discussions of trends, issues or policies;
- a specific focus on technology in the classroom; or
- a focus on the curriculum, professional and assessment standards of the NCTM.

### **Suggestions for Writers**

- 1. *delta-K* is a refereed journal. Manuscripts submitted to *delta-K* should be original material. Articles currently under consideration by other journals will not be reviewed.
- 2. If a manuscript is accepted for publication, its author(s) will agree to transfer copyright to the Mathematics Council of the Alberta Teachers' Association for the republication, representation and distribution of the original and derivative material.
- 3. Peer-reviewed articles are normally 8-10 pages in length.
- 4. All manuscripts should be typewritten, double-spaced and properly referenced. All pages should be numbered.
- 5. The author's name and full address should be provided on a separate page. If an article has more than one author, the contact author must be clearly identified. Authors should avoid all other references that may reveal their identities to the reviewers.
- 6. All manuscripts should be submitted electronically, using Microsoft Word format.
- 7. Pictures or illustrations should be clearly labelled and placed where you want them to appear in the article. A caption and photo credit should accompany each photograph.
- 8. References and citations should be formatted consistently using *The Chicago Manual of Style*'s author-date system or the American Psychological Association (APA) style manual.
- 9. If any student sample work is included, please provide a release letter from the student's parent/guardian allowing publication in the journal. The editor will provide this letter on request.
- 10. Letters to the editor, description of teaching practices or reviews of curriculum materials are welcome.
- 11. Send manuscripts and inquiries to the editor: Lorelei Boschman, c/o Medicine Hat College, Division of Arts and Education, 299 College Drive SE, Medicine Hat, AB T1A 3Y6; e-mail lboschman@mhc.ab.ca.

#### **MCATA Mission Statement**

Providing leadership to encourage the continuing enhancement of teaching, learning and understanding mathematics.



Volume 53, Number 2

## CONTENTS

From the Editor's Desk	3	Lorelei Boschman
<b>CONVERSATION STARTERS: ISSUES IN THE FIELD</b>		
How I Abolished Grading	4	David Martin
Math That Feels Good	6	George Gadanidis
PROBLEM-SOLVING MOMENT	10	
RESEARCHARTICLES		
Evaluation of the Tasks from Math Makes Sense 8: Focusing on Equation Solving	11	Xiong Wang
Mathworks 12: A Critical Analysis of Text	20	Ellen Watson
Making Sense of Problem Solving and Productive Struggle	26	Paul Betts and Sari Rosenberg
Automaticity: Building the Foundation for Mathematical Mastery	32	Ronald Vanden Pol
TEACHING IDEAS		
Ready, SET, Play: Learning Elementary School Mathematics Through an Attribute-Based Game	38	Janelle McFeetors and Kaitlyn Ireland
Today, You Are the Math Coach!	48	Michelle Hilton, Shelley Strobel and Terry Freeman
Time-Travel Days: Cross-Curricular Adventures in Mathematics	52	Irene Percival

#### Contents continued on page 2

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## September 2016

BOOK REVIEW	
Genius at Play, by Siobhan Roberts	58 Timothy Sibbald
WEBSITE HIGHLIGHT NCTM's Illuminations Website	59 Lorelei Boschman
CONFERENCE 2015 HIGHLIGHTS	
Awards	60
Keynote Speakers	61